

**Research Challenge Committee
November 5, 2012 Meeting Minutes**

Attendees:	Sawicki, Jerzy, Chair	
	M ^c Lennan, Conor, Ex-Officio Member	
	Austrian, Ziona	Sridhar, Nigamanth
	Komar, Anton	van den Bogert, Antonie
	Mazumder, Barsanjit	Wilson, William
Absent/Excused:	Krasniansky, Maria	Long, Tim
	Perry, Justin	Tebeau, Mark
Guests:	Joseph Han, Assistant Vice President, Facilities & Safety	

1. Approval of the Agenda for the November 5, 2012 Meeting
Approved and seconded as written.
2. Approval of the Minutes of the October 15, 2012 Meeting
Approved and seconded as written.
3. Introduction of Joseph Han, AVP, Facilities & Safety
4. Overview of Facilities Operations and Safety
5. Discussion on issues and potential solutions
 - Joseph Han presented the results of his evaluation of services. After the presentation, a number of committee members engaged in a conversation with Joseph regarding issues with services. As a result of this discussion, Joseph agreed to follow up on the issues presented at the meeting. There was also a discussion on how to communicate such issues between faculty members, deans, and Joseph Han.
 - Committee members supported Joseph Han's request to become an ex-officio member of the Research Challenge Committee.
6. New Business
 - Nigamanth Sridhar and Tim Long will provide an update on the graduate tuition surcharge issue at the December meeting.
7. The next Research Challenge Committee Meeting is scheduled for Wednesday, December 5 at 12:30 p.m.

Meeting adjourned at 1:10 p.m.