

Course Evaluations

All instructors are expected to use the standard procedure of the college for student evaluation of their courses. We use the same form for both classroom and online courses, although currently only the online courses do online evaluations. The relevant governing article from the CSU-AAUP agreement is Article 11.3C.

- The form used is the SIEQ (Students' Instructor Evaluation Questionnaire), sometimes known as the SEIQ (Student Evaluation of Instructional Quality).
- The preferred time of administration is near the end of the course, approximately the 12th week of a semester, but before the last week when student anxiety over their own grade could interfere with the assessments they make. Instructors should select a day of the week when attendance will be high.
- The form should be distributed, collected, and returned to the department office by someone other than the instructor, and the instructor should leave the room while the students are completing the form.